

Describe any specialized training, certificates, apprenticeship, skills and extra-curricular activities.

Indicate any foreign languages you can speak, read and or write.

Do you have a valid drivers license? **Yes/No** Expiration Date _____
What is your means of transportation to work? _____

Driver's license number _____ State of issue? _____
Check all that apply/Type of license- _____ Operator _____ Commercial (CDL) _____ Chauffeur

Have you had any moving violations in the past 5 years? **Yes/No** How Many? _____
Explain if yes:

Please list at least 2 references other than relatives

Name: _____ Company: _____ Position: _____
Address: _____ Telephone: _____

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Address: _____ Telephone: _____

An application form sometimes makes it difficult for an individual to adequately summarize a completed background. Please use the space below to summarize any additional information that describes your qualifications for the position for which you are applying.

List professional, trade, business or civic activities and offices held _____

Military Service

Have you ever been in the armed forces? **Yes/No** Are you now a member of the national guard? **Yes/No**

Specialty _____ **Date Entered** _____ **Discharge Date** _____

Work Experience

Please list your work experience for the past 10 years - beginning with your most recent job held.

Attach additional sheets if necessary.

Name of employer: _____	Address: _____
City, State, Zip _____	Phone number: _____
Job title(s): _____	Supervisor's name: _____
Employment Dates: From _____ To _____	Pay or Salary: Start _____ End _____
Duties: _____	

Reason for leaving (be specific): _____	

May we contact your current employer? **Yes/No**

Name of employer: _____	Address: _____
City, State, Zip _____	Phone number: _____
Job title(s): _____	Supervisor's name: _____
Employment Dates: From _____ To _____	Pay or Salary: Start _____ End _____
Duties: _____	

Reason for leaving (be specific): _____	

Name of employer: _____	Address: _____
City, State, Zip _____	Phone number: _____
Job title(s): _____	Supervisor's name: _____
Employment Dates: From _____ To _____	Pay or Salary: Start _____ End _____
Duties: _____	

Reason for leaving (be specific): _____	

Name of employer: _____ Address: _____
City, State, Zip _____ Phone number: _____
Job title(s): _____ Supervisor's name: _____

Employment Dates: From _____ To _____ Pay or Salary: Start _____ End _____

Duties: _____

Reason for leaving (be specific): _____

Name of employer: _____ Address: _____
City, State, Zip _____ Phone number: _____
Job title(s): _____ Supervisor's name: _____

Employment Dates: From _____ To _____ Pay or Salary: Start _____ End _____

Duties: _____

Reason for leaving (be specific): _____

How did you hear about us? (walk-in, advertisement, referral, web, other?) _____
Have you ever worked for this company before? **Yes/No** explain if yes: _____
Do you know anyone who works currently or in the past works for this company? **Yes/No**
If yes, who? _____

If applying for a clerical position a separate questionnaire regarding technical skills will be administered during the interview process.

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time and not to exceed 30 days. Any applicant wishing to be considered for employment beyond this period of time should inquire as to whether or not applications are accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I hereby understand and acknowledge that upon offer of a position involving physical labor I will be asked and will be expected to complete a physical strength evaluation to determine my suitability for the position for which I have applied.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations and "Code of Conduct" of this employer.

Signature of Applicant

Date